

Woodstock Surgery PPG

Minutes of the AGM
Held 19th March 2019 in the Surgery

1. **Appoint Chair and Secretary**

With the agreement of all those present the appointments were delayed until later in the meeting.

2. **Apologies:** HB, WJ, PC, ZH

Resignations: CR, JB, MH (from earlier in the year)

Attendees: Dr T Turner (Snr Partner), Sue Kavanagh (Practice Manager), PC (Chair), Helen Van Oss (Health Forum Chair), PC, AC, AC

3. **Approval of the Minutes of the 2018 AGM and the Meeting held on the 16th October 2018.**

Both sets of minutes were approved.

4. **Matter Arising**

None

5. **Woodstock Surgery Report**

TT realised that the main focus of interest for the PPG was getting new premises for the Surgery. He attended a joint meeting of the Town Council and Blenheim in late 2018 and was pleased to hear that facilitators have been appointed to consult with the community about current and future needs. The Surgery is seen as a high priority, although the consultation does not finish until the end of 2019. He was able to report an informal meeting with Roger File, but nothing of further note.

The most likely route to a new build is using **106** money; HVO added how hard this can be. Woodstock is not seen as an area of deprivation and although new housing is coming, services are often built afterwards. TT recommended that any interested patient lobby Community First Oxfordshire and further details are attached (PC has since done this and copied to SK).

SK reported an increase in members of the Virtual PPG which increased our diversity, but had little or no impact on an active membership. Facebook now has 259 followers in our community with some post having 000's of 'hits'.

There has been little change in staff, although Jayne Howes our receptionist and administrator is retiring and has been replaced by Lucy Boon. Professor Julia Hippsley-Cox has joined the surgery as a GP for two sessions a week as part of her role at the university. We have been unable to appoint doctors to fill our current vacancy of 8 sessions, although locum cover at the appropriate level continues to be provided.

Structurally the surgery is looking to put a new flat rood on the main building and at least some cosmetic repairs/minor alterations to the reception area and corridor. These will be carried out after the work on the roof has been completed.

We are continuing to work as part of the federation and this has been successful in appointing a community pharmacist, shared between the practices and visiting Woodstock every three weeks to help review our patients. Patients are also able to get a direct access to a physiotherapist for some acute conditions.

6. **Report on PPG Activities over the last year**

PC reported that there had been little activity over the past year, with the main focus being on obtaining a new surgery.

There was a joint event with the Stroke Club, an event which may be repeated.

HVO said that a PPG group did not have to be a face to face group, but it was important that it was doing positive things in respect of the practice. A successful PPG in Bicester was able to set up activities, it was hardworking and dynamic. It was noted our PPG had produced a newsletter but not on a regular basis. It was acknowledged to be harder when the group can't meet in the surgery during the afternoon nor is there space in the surgery for activities, although TT noted that there were many clubs and associations run in the town itself.

7. **The way forward for the Woodstock PPG**

Attendees discussed the future of the face to face PPG. It was generally agreed that the driving force of setting up the group was to try and get a new surgery for Woodstock. This is effectively being done by other groups recently set up in Woodstock. Individuals can also get involved but there is little justification for holding meetings when communication can be through the virtual group. At a later date an active group may appear and face to face meetings may begin again. On matters other than the new surgery patients can always contact the Practice Manager directly or through the virtual PPG.

8. **PPG involvement with Healthwatch Oxfordshire, North East Public and Patient Forum Meeting**

HVO explained that with the formation of Primary Care Networks under the new contract we would need to work more closely with other surgeries, with a total population of 30,000-50,000. This size fits very well with the existing NE group of Kidlington, Islip and Woodstock Surgeries. We are lucky that they have worked together well for many years and over the next few years we will see greater collaboration and the development of shared resources.

HVO pointed the committee towards Healthwatch Oxfordshire as an excellent organisation and is there for patients to influence health and social care in our County. There website is: <https://healthwatchoxfordshire.co.uk>

9. **Any other business**

Dr T Turner, Sue Kavanagh and PC were thanked by the committee for their efforts and support of the PPG Committee.